

COLCHESTER ZOO

Colchester Zoo is home to over 180 species and is dedicated to supporting conservation projects around the globe. As an award-winning visitor attraction with over 1 million guests visiting each year, every staff member at the zoo works together to ensure that our guests have an enjoyable and unforgettable experience.

JOB TITLE: Construction / Maintenance Labourer

We are looking for a person to fill a vacancy that has arisen in the Maintenance Team at our award-winning zoo, East Anglia's premier tourist attraction.

As part of our organization's mission statement, we aim to provide guests, colleagues and animals with excellent facilities that benefit them all. The successful applicant will make a significant contribution to this by supporting the ongoing construction and maintenance activities that support our ongoing and ambitious development plans.

The right person for this job must enjoy working outdoors work in all weather conditions, and must want to work to promote and achieve the high standards of safety and quality compliance that Colchester Zoo demands for our guests, colleagues and animals.

You will have early starts and work can involve evenings, weekends and Bank Holidays, Construction / maintenance labourers spend most of their time working outside in all weather conditions. The work involves a lot of walking, lifting and bending, and you will often have to wear waterproof and protective clothing. No two days are the same in this role at Colchester Zoo.

This job is not just construction work – it is construction and maintenance work in the wonderful surroundings and environment of Colchester Zoo and we are looking for the right person to join our team!

If you are:

- Hard-working and committed.
- Practical and methodical.
- Adaptable and willing to learn
- Patient and pay attention to detail.
- Fit enough to use heavy equipment.
- Able to use a range of hand and power tools.
- Aware of health and safety issues.
- Work well alone and as part of a team.
- Environmentally aware.
- Calm when dealing with guest enquiries

we would love to hear from you!

KEY RESPONSIBILITIES

To liaise with Supervisor and other team members to perform the required daily operations and any construction / maintenance tasks deemed appropriate

- Working across the site to deliver a range of construction and maintenance activities on time and to a high standard
- Potential work on other premises related to our business
- Construction, groundwork, demolition and labouring
- To ensure that the presentation of Colchester Zoo facilities gives the most favourable impression at all times
- Driving digger, dumper and front loaders and possibly other company vehicles
- Providing an excellent level of customer service
- Operating hand held equipment and some heavy machinery
- Reporting any damage or vandalism to the Grounds Manager.
- To ensure all necessary and appropriate standards have been implemented and are operating in accordance with the Company's Health & Safety Policy

SKILLS AND QUALIFICATIONS

- Punctual, hard-working and able to use own initiative
- A highly motivated individual with excellent Grounds Maintenance skills
- Time management
- Excellent and clear communication skills
- Ability to work collaboratively within a team
- To work calmly and effectively in a high-pressure environment
- Knowledge of Health and Safety compliance
- Maintenance of records relating to tasks performed, timesheets, materials, vehicles and equipment
- Ability to interact positively and professionally with the public, and colleagues

EXPERIENCE

- You should have experience of construction / labouring work however full training will be given.

WORKING HOURS:

- This is a permanent full time position 5 days per week
- Normal hours will be Monday – Friday 7am – 4.30pm
- You will be expected to work at least one weekend day, public holidays and school holidays.
- Pay rate – to be discussed at interview and subject to successful completion of a three-month probation period.

UNIFORM:

Uniform will be provided. Uniform must be worn at all times with a name badge.

HOW TO APPLY

If you are interested in applying, please complete the [Colchester Zoo Employment application form](#). Please ensure all sections of the application form are completed, do not enter 'Refer to CV'.

Send you CV and completed Employment Application Form to hr@colchesterzoo.org

Closing date is **20th June 2023**.

Please be aware that we will only process applications that include a completed application form and CV. We do have a lot of interest in our vacancies, if you have not heard from us after four weeks of submitting your application you should assume you have not been successful on the occasion.

**SECTION FOUR – Continuous Professional Development, other training, current study
(type in information)**

| Qualification (Inc. grade) | School / University / Institution | Date Achieved |
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**SECTION FIVE – Membership of Professional Body, include any offices held
(type in information)**

| Qualification (Inc. grade) | School / University / Institution | Date Achieved |
|-----------------------------------|--|----------------------|
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SECTION SIX – CURRENT / MOST RECENT EMPLOYMENT (type in information)

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|--|--|---------------------|--|
| Job Title: | | Current Job: | |
| Employer: | | | |
| Start Date: | | End Date: | |
| Salary: | | | |
| Main duties and responsibilities: | | | |
| Notice Period: | | | |
| Reason for leaving: | | | |

| SECTION SEVEN – PREVIOUS EMPLOYMENT: (type in information) | | | |
|---|--|---------------------|--|
| Job Title: | | Current Job: | |
| Employer: | | | |
| Start Date: | | End Date: | |
| Salary: | | | |
| Main duties and responsibilities: | | | |
| Notice Period: | | | |
| Reason for leaving: | | | |

| PREVIOUS EMPLOYMENT CONTINUED... (type in information) | | | |
|---|--|---------------------|--|
| Job Title: | | Current Job: | |
| Employer: | | | |
| Start Date: | | End Date: | |
| Salary: | | | |
| Main duties and responsibilities: | | | |
| Notice Period: | | | |
| Reason for leaving: | | | |

| PREVIOUS EMPLOYMENT CONTINUED... (type in information) | | | | |
|---|-----------------|-------------------|-------------------|---------------------------|
| Job Title | Employer | Start Date | Leave Date | Reason for leaving |
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GAPS IN EMPLOYMENT – please specify reasons and dates for any gaps in employment (type in information)

SUPPORTING INFORMATION - Please provide any information in support of your application. This should provide us with evidence of the skills, knowledge, personal attributes, competence and experience to carry out with the role for which you are applying (type in information)

REFERENCES – Please give the details of two referees, one should be your current or most recent employer (i.e. you line manager or Head of Department) References from family or friends are not accepted if you have an employment history (type in information)

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|--|--|--------------------|--|
| Title: | | First Name: | |
| Can the reference be contacted? | | Surname: | |
| Job Title: | | | |
| Address: | | | |
| Email: | | Telephone: | |
| Relationship: | | | |

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|--|--|--------------------|--|
| Title: | | First Name: | |
| Can the reference be contacted? | | Surname: | |
| Job Title: | | | |
| Address: | | | |
| Email: | | Telephone: | |
| Relationship: | | | |

DISABILITY – Do you require any special arrangements to be made to participate in the selection process on account of a disability? If yes, please give brief details (type in information)

CONVICTIONS – Have you ever been convicted of a criminal offence i.e. cautions, reprimands or warnings? If yes, please give details of any unspent convictions.

DECLARATION: Please read carefully before signing this application

I confirm that the above information is complete and correct and that any untrue or misleading information will give my employer the right to terminate any employment contract offered. I agree that the organisation reserves the right to require me to undergo a medical examination. (Should we require further information and wish to contact your doctor with a view to obtaining a medical report, the law requires us to inform you of our intention and obtain your permission prior to contacting your doctor). I agree that this information will be retained in my personnel file during my employment and for up to six years thereafter and understand that information will be processed in accordance with the Data Protection Act. I agree that should I be successful with this application, I will, if required apply to the Criminal Records Bureau/Scottish Criminal Records Office for a basic disclosure. I understand that should I fail to do so, or should the disclosure not be to the satisfaction of the company, any offer of employment may be withdrawn or my employment terminated.

Signed:

Date: